

# ***Shimaa Mostafa AbdEl-Ghaffar***

*Address:* Assiut – Manfalout-Nazah Krar, Egypt.

*Mobile:* 01159139933

## **Personal information:**

- *Date of Birth* : 15 / 2/ 1996.
- *Nationality* : Egyptian.
- *Gender* : Female.
- *Marital Status* : single .
- *E - mail* : shimaa.m@commerce.aun.edu.eg

## **Objective:**

*I hope to reach my ambitions to the farthest limits.*

## **Education:**

- *Bachelor of Commerce-Department of Accounting- Assiut University 2018 with a general appreciation with honours of 91.44%.*

## **courses :**

- *Holds a course in the SPSS program.*
- *Holds an English language course (5 levels).*
- *Training at Banque du Caire.*

## **Skills :**

### ***Languages skills***

- *Arabic : Mother Tongue (native).*
- *English : good (Reading and writing).*

### ***Information Technology Skills***

- *Good experience with the Internet.*
- *Good user for Windows 7 / Vista / XP.*
- *Good user application (Microsoft Office, Word, Excel, PowerPoint)*

### ***Additional interests and skills***

- *Ambitious and industrious.*
- *Ability to offer, communication and good leadership.*
- *Ability to generate creative ideas and implement creative thinking.*
- *Ability to handle high work load and work under pressure.*
- *Cooperative and able to work together to achieve common goals.*
- *Time management skills.*
- *Focus on detail to ensure high quality.*
- *Continue to find solutions to difficult problems.*
- *Ability to handle stress and work for long hours.*
- *Looking for new learning experiences.*

### **Hobbies :**

- *Organize trips and travel.*
- *Reading and music.*