



كلية الطب
وحدة ضمان الجودة



Faculty of Medicine
Quality Assurance Unit

Template for Activities book



" كراسة الأنشطة "

اللازمة لحصول المتدرب على درجة الدكتوراه في أمراض التخاطب

2022-2023



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بيانات شخصية عن المتدرب

تاريخ التسجيل لدرجة الدكتوراه





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*** Aim of the activities book**

To provide one source of evidence for the assessment committee that you attained the desired level of competency required to gain the award.

In this book you will document all clinical, academic and other experiences and skills you attained during your training.

Sections of the book

For each module / course / rotation

You should fill the following sections:-

A- Clinical case log

- 1- You will first find list with all required cases in the concerned module and the minimum number of cases you must get exposed to and level of participation you should achieve for each type of cases.
- 2- You should record all clinical cases in the module and each case should be signed by you trainer.



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Module...language
Rotation / attendance proof "
الأماكن التي تدرب بها

أسم المستشفى التي تدرب بها	توقيع رئيس القسم	توقيع مدير المستشفى



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2- Clinical case presentation log

Record the cases related to the module that you have presented in a seminar of the activity.

3- Procedures / operations log

- 1- You will find a list for required procedure, diagnostic – therapeutic operations and level of desired performance you should achieve at the end of training.
- 2- You will find empty tables to write down the procedure, you level of participation and date and signature of supervisor.

4- Rotation / attendance proof

You should have evidence of achievement the required training hours within each module.

For the whole program fill the following sections.

- 1- Academic activities
 - A- Document all academic activities e.g. lecture, journal clubs, workshops, conference, services attended. This documentation should include the level of participation " attendance, preparation, presentation,..."
- 2- Academic achievements
 - A- Document all outcomes you achieved in the field of:-
 - Audit participation
 - Research "clinical trial" participation.
 - Evidence- based medicine "generation of guidelines" protocols
- 3- Formative assessment log

This document all types of formative assessment attended e.g.:-

 - Mini clinical examination
 - Quiseses.



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1- Program aims

1/1. To enable candidates to keep with international standards of patients care by teaching high level of clinical skills, bedside care skills, in addition to update medical knowledge as well as clinical experience and competence in the area of language, speech, voice and swallowing disorders and enabling the candidates of making appropriate referrals to a sub-specialist.

1/2. Provide assistant lecturers with fundamental knowledge of rehabilitation of communicative disorders.

1/3. To introduce candidates to the basics of scientific medical research.

1/4. To provide the candidates with fundamental knowledge of rehabilitation of communicative disorders.

- Enabling them to start professional careers as specialists in Egypt.
- Making them recognized as specialists abroad.
- Enabling them to pursue higher studies and subspecialties.
- Enabling them to understand and get the best of published scientific research and do their own.

5- Program Structure

Program Time Table

Duration of program up to 4 years (could be extended to 6 years) divided into

- o Part 1

Program-related basic science courses

- Medical statistics
- Research methodology
- Medicolegal Aspects and Ethics in Medical Practice and Scientific Research.

Students are allowed to sit the exams of these courses after 6 months from applying to the M D degree.

- o Thesis and 2 published researches

For the M D thesis;

MD thesis subject should be officially registered within 1 year from application to the MD degree,

Discussion and acceptance of the thesis should not be set before 24 months from registering the M D subject;

It could be discussed and accepted either before or after passing the second part of examination

- o Part 2

Program –related speciality courses and ILOs

Students are not allowed to sit the exams of these courses before 4 years from applying to the MD degree.



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Part I

Basic science Courses

Course 1: Medical statistics.

Course 2: Research methodology.

Course 3: Medicolegal Aspects and Ethics in Medical Practice and Scientific Research

Course 4: Phoniatics 1

Course 4; unit 1:Anatomy&

-Course 4; unit 2:Physiology&

- Course 4; unit 3:Phonetic &linguistics



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Medical statistics

Requirements

- Credit points: 1 credit point
- Minimal rate of attendance 80%



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Name of the course	Credit points	Responsible department	Attendance	Practical	Percentage of Achieved points
Medical statistics	1 credit point	Pubic Health & Community Medicine			100%
	0.1		Introduction 1 hour	SPSS Introduction 2H	10%
	0.1		Tables and graphics 1 Hour	Data entry and cleaning of data 2H	10%
	0.1		Sampling 1 Hour	Transforming of variables 2H	10%
	0.1		Methodology of data collection 1 Hour	Descriptive statistics 2 H	10%
	0.1		Type of variables 1 Hour	Graphic presentation 2 H	10%
	0.1		Proportion test Chi-square test 1 Hour	Chi square and interpretation of results 2 H	10%
	0.1		Student T test Paired T test 1 Hour	Student, Paired and ANOVA tests 2H	10%
	0.1		ANOVA test 1 Hour	Correlation Regression 2 Hour	10%
	0.1		Non parametric tests 1 Hour	Multiple and logistic Regression 2 H	10%
	0.1		Discrimination analysis factor analysis 1 Hour	Non parametric tests 2 H	10%
			Revision 1 H	Revision 2H	
Student signature			Principle coordinator signature		Head of the department signature



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Medical Statistics

Lectures and tutorials

Date	Attendance	Topic	Signature



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Research Methodology

Requirements

- Credit points: 1 credit point
- Minimal rate of attendance 80%



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Name of the course	Credit points	Responsible department	Attendance	Percentage of Achieved points
Research Methodology	1 credit point	Pubic Health & Community Medicine		100%
	0.15		4 hours Introduction & proposal writing	15%
	0.15		4 hours Epidemiological study designs	15%
	0.15		4 hours Screening & theoretical background	15%
	0.24		6 hours Screening practical	24%
	0.15		4 hours Sample size calculation	15%
	0.08		2 hours Research bias	8%
	0.08		2 hours Ethics in research	8%
	-		2 hours Revision	-
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Research Methodology Lectures and tutorials

Date	Attendance	Topic	Signature



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Medicolegal Aspects and Ethics in Medical Practice and Scientific Research

Requirements

- Credit points: 1 credit point

Minimal rate of attendance 80%



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Name of the course	Credit points	Responsible department	Attendance	Percentage of Achieved points
Medicolegal Aspects and Ethics in Medical Practice and Scientific Research	1 credit point	Forensic Medicine and Clinical Toxicology	10 hours	100%
	0.2		2 hours - Death and death certificate. - Suspicious death - Death associated with surgery and anesthesia	20%
	0.2		2 hours Medical Reports in case of trauma	20%
	0.2		- Wounds - Firearm injuries	20%
	0.2		2 hours Ethics in research.	20%
	0.2		2 hours Ethics in practice.	20%
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Medicolegal Aspects and Ethics in Medical Practice and Scientific Lectures and tutorials

Date	Attendance	Topic	Signature



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Course 4: Phoniatics1

Requirements:

Credit points 7CP.

It is divided into 3 units:

Course 4; unit 1: Anatomy 1.5cp

-Course 4; unit 2: Physiology 1.5cp

- Course 4; unit 3:Phonetic &Linguistics 4CP



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Course 4; unit 1:Anatomy

Requirements:

- Credit points 1.5CP for didactics 0 CP for training.
- Minimal rate of attendance is 80%.



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Name of the course	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 4; unit : anatomy	1.5CP	Phoniatic unit	15hours	100%
	0.1CP		-Embryology of the larynx 1h	3.33%
	0.1CP		- Function of the larynx 1h	3.33%
	0.1CP		-Anatomy of the larynx 1h	3.33%
	0.1CP		-Histoanatomy of the vocal folds 1.5h	10%
	0.15CP		Development of vocal fold structures 1.5h	10%
	0.15CP		Difference between larynx of the newborn and adult 1.5h	10%
	0.15CP		Muscles, blood and nerve supply of the larynx 1.5h	10%
	0.15CP		Laryngeal mutation 1.5h	10%
			0.15CP	Anatomy of the Pharynx 1.5h
	0.15CP	Anatomy of Lips and palate 1.5h	10%	
	0.15CP	Neuroanatomy 1.5h	10%	
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Course 4; Unit 2: Physiology

Requirements:

- Credit points 1.5CP for didactics 0 CP for training.
- Minimal rate of attendance is 80%.



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Name of the course	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 4: unit2: Physiology	1.5CP		15 hours	100%
	1.3CP		Physiology of the Larynx:-13h	86.7%
	0.1CP for each		<ul style="list-style-type: none"> Sphincteric function of the larynx1h Phonatory function1h Anatomical points of importance1h in vibratory patterns of the vocal folds1h Mechanism of vocal fold vibration 1h Myoelastic aerodynamic mechanism of phonation 1h Mechanics of laryngeal function 1h Physiology of post. Glottis 1h Aerodynamic analysis of voice 1h Correlates of voice production 1h Physiology of palatal function 1h Physiology of swallowing 1h Dysphagia 2h. 	6.7% for each
	0.2CP		<ul style="list-style-type: none"> Neurophysiology:- 2h Strata of communication Hierarchy of motor organization of speech Central organization of language in the brain Brain plasticity 	13.3%
	0.2CP		<ul style="list-style-type: none"> Neurophysiology:- 2h Strata of communication Hierarchy of motor organization of speech Central organization of language in the brain Brain plasticity 	13.3%
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Lectures and tutorials

Date	Attendance	Topic	Signature



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Course 4, Unit 3: Linguistic and Phonetics

Requirements:

- Total CP; 4CP for didactics and 0 CP for training.
- Minimal rate of required attendance is 80%.



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Name of the course/Unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 4; unit 3: Linguistic and Phonetics	4CP	Phoniatic unit / ENT surgery department	40 hours	100%
	<u>1.4CP</u>		<u>1- Articulatory phonetics:14 hours</u>	<u>35%</u>
	0.2CP		* Articulators 2h.	5%
	0.2CP		* Vowels 2h	5%
	0.4CP		* Consonants 4h(Plossives, Fricatives, affricates, glides, semivowels and nasals) *	10%
	0.2CP		Distinctive features 2h.	5%
	0.2CP		* Phonological processes 2h	5%
	0.2CP		* Supra segmental features 2h.	5%
	<u>0.6CP</u>		<u>- Acoustic phonetics: 6 hours</u>	<u>15%</u>
	0.2CP		* Vowels 2h.	<u>5%</u>
0.2CP	* Formants (F1, F 2, lip rounding rules) 2h	<u>5%</u>		
0.2CP	* Consonants (Plossives, Fricatives, affricates, glides, semivowels and nasals) 2h.	<u>5%</u>		
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Name of the course/unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Linguistic and Phonetics	<p><u>2CP</u></p> <p>0.2CP</p> <p>0.2CP</p> <p>0.2CP</p> <p>0.2CP</p> <p>0.1CP% for each topic (6-9)</p> <p><u>0.8CP</u></p> <p>0.2CP for each topic</p>	<p>Phoniatriic unit / ENT department</p>	<p>Linguistics:-20 hours</p> <p>1-Definitions 0.5h</p> <p>2- Language structure 1.5h</p> <p>3-Language and cognition 2h.</p> <p>4- Language and thought 2h.</p> <p>5- Theories of language acquisition 2h.</p> <p>6- Phonology 1h</p> <p>7- Semantics 1h</p> <p>8- Syntax 1h</p> <p>9- Pragmatics 1h</p> <p><u>10- Language development 8h</u></p> <p>*Phonological development 2h.</p> <p>*Semantic development 2h</p> <p>* Syntactic development 2h</p> <p>*Pragmatic development 2h</p>	<p><u>50%</u></p> <p>5% for both(1,2)</p> <p>5%</p> <p>5%</p> <p>5%</p> <p>2.5% for each topic(6-9)</p> <p><u>20%</u></p> <p>5% for each</p>
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Linguistic and Phonetics didactics

Date	Attendance	Topic	Signature



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Linguistic and Phonetics didactics

Date	Attendance	Topic	Signature



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Declaration of Basic science courses

Course	Signature
Course 1	
Course 2	
Course 3	
Course 4	
Course 5	
Coordinators program	
Director of program	

يعتمد ،،،

ا.د/ رئيس القسم



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Course 5; Phoniatrics 2: Communicative disorders and Rehabilitation

Requirements

- Credit points: 24 credit point for didactics and 123 credit points for training; total 147 CP.

It is divided into 7 modules: didactics credit points are distributed as follows;

- Module 1- language disorders&Rehabilitation.
- Module 2- Speech disorders&Rehabilitation.
- Module 3-Voice disorders& Rehabilitation.
- Module 4-Swallowing disorders& Rehabilitation.
- Module 5: Learning disorders &rehabilitation.
- Module 6 Neurological Diseases.
- Module 7: Psychatric disorders.



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الأماكن التي تدرب بها

توقيع مدير المستشفى	توقيع رئيس القسم	أسم المستشفى التي تدرب بها



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Modules (units) Titles' list	% from total Marks	Level (Year)	Core Credit points		
			Didactic	training	Total
Course 5: (Phoniatrics2); Communicative disorders and Rehabilitation).	100%	1,2,3,4	24	123	147
- Module 1- language disorders & Rehabilitation	31.6%	1,2,3,4	6	40.5	46.5
- Module 2- Speech disorders & Rehabilitation	31.6%	1,2,3,4	6	40.5	46.5
- Module 3- Voice disorders & Rehabilitation.	25.2%	1,2,3	6	31	37
- Module 4- Swallowing disorders & Rehabilitation.	7.6%	1,2,3	2	9	11
- Module 5: learning disorders and rehabilitation.	1%	3 or 4	1.5	-	1.5
- Module 6: Neurological diseases.	1%	3 or 4	1.5	2	3.5
- Module 7: Psychiatric Disorders.	1%	3 or 4	1	-	1
Total No. of units =7	100%	4 years	24	123	147

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Course 5; Module 1: Language disorders & rehabilitation.



Requirement:

- Credit points (CP); 6 P for didactics; 40.5 CP for training, and total CP: 46.5 CP.
- Minimal rate of attendance 80% of training and didactics.



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Name of the unit training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5;unit 1 Language disorders and Rehabilitation	12CP	Phoniatics Unit, ENT surgery department	Year 1	100% of unit training in year1
	2CP		-Attend out patient clinic of phoniatics at least twice / week for at least 5 wk and consult staff members including fulfilling case log management as mentioned below.	16.5.3%
	4 CP		-Attend and practice including management at least 10 diagnostic formal tests of cases according to test log as mentioned below.	33.3%
	4CP		Attend and practice at least 1 -2 hrs./ twice/wk. for at least 20-30 weeks for the following patients as mentioned below in case log of language therapy	33.3%
	1.25CP		Attend clinical postgraduate teaching in department including & PHONIATRICALS UNIT once/wk. for at 30 % clinical teaching (15 weeks).	10.4%
	0.75CP		Formative assessment	6.25%
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Module1: Language disorders and Rehabilitation- First Year

Clinical case log and management plan List of requirements

Case management for each year	Number
Mental retardation	100
Attention deficit hyperactivity disorders	30
Brain damaged motor handicapped	50
Hearing impairment	50-200
Environmental deprivation	25-100
Autism	5 at any time could be achieved
Idiopathic	25-100
Dysphasia	20-25

NB- These cases management could be achieved their number at any time with achieving competence A (proper management independently) at the end of training.



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List of requirements

Procedure	Number
Language test	50
Articulation test	50
Dysphasia test	20
Vocal tract examination	300
Full neurological examination of cases mentioned above	50

NB- These Tests could be achieved their number at any time with achieving competence A (perform test independently) at the end of training.



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Didactics year 2 for unit 1

Name of the course/unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 1: Language disorders and Rehabilitation	3. CP	Phoniatics unit	Year 2	100% of didactics unit in year2
	0.45CP for each		<u>1- Delayed language development</u> A-Hearing impairment B - Attention deficit hyperactivity disorders C- Mental retardation D-Autism E- Idiopathic F - Environmental deprivation	15% for each topic
	0.3CP		Formative assessment	10%
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Name of the unit training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Unit 1; Language disorders and Rehabilitation	12CP	Phoniatics Unit	Year 2	100% of unit training in year 2
	2CP		-Attend out patient clinic of phoniatics at least twice / week for at least 5 wk and consult staff members.	16.5.3% of unit training in year 2
	4 CP		-Attend and practice at least 10 diagnostic formal tests of cases according to test log as mentioned below.	33.3% of unit training in year 2
	4CP		Attend and practice at least 1 -2 hrs./ twice/wk. for at least 20-30 weeks for the following patients as mentioned below in case log	33.3% of unit training in year 2
	1.25CP		Attend clinical postgraduate teaching in department including PHONIATRICALS UNIT once/wk. for at 30 % clinical teaching(15 weeks).	10.4% of unit training in year 2
	0.75CP		Formative assessment	6.25% of unit training in year 2
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Didactics unit 1 in year 3

Name of the course	Credit points	Responsible department	Attendance	Percentage of Achieved points
Unit 1; Language disorders and Rehabilitation	3CP	Phiniatrics unit	Year 3	100% of didactics in year 3
	0.95CP for each		<u>Dysphasia 9.5 h for each</u> A-Perceptive type B-Expressive type C - Mixed type	95% 31.6% for each
	0.15CP		Formative assessment	5%
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Name of the unit training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Unit 1; Language disorders and Rehabilitation	12CP	Phoniatrics Unit	Year 3	100% of unit training in year 3
	2CP		-Attend out patient clinic of phoniatrics at least twice / week for at least 5 wk and consult staff members.	16.5.3% of unit training in year 3
	4 CP		-Attend and practice at least 10 diagnostic formal tests of cases according to test log as mentioned below.	33.3% of unit training in year 3
	4CP		Attend and practice at least 1 -2 hrs./ twice/wk. for at least 20-30 weeks for the following patients as mentioned below in case log	33.3% of unit training in year 3
	1.25CP		Attend clinical postgraduate teaching in department including PHONIASTRICS UNIT once/wk. for at 30 % clinical teaching(15 weeks).	10.4% of unit training in year 3
	0.75CP		Formative assessment	6.25% of unit training in year 3
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Name of the unit training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; Unit 1; Language disorders and Rehabilitation	4.5CP	Phoniatrics Unit; ENT Surgery department	year 4	100% of unit traing in year 4
	0.75CP		-Attend out patient clinic of phoniatrics at least twice / week for at least 5 wk and consult staff members.	16.7% of unit training in year4
	1.5CP		-Attend and practice at least 10 diagnostic formal tests of cases according to test log as mentioned above	33.3% of unit training
	1.5CP		Attend and practice at least 1 -2 hrs./ twice/wk. for at least 20-30 weeks for the following patients as mentioned below in case log	33.3% of unit training
	0.75CP		Attend clinical postgraduate teaching in department including & PHONIATRICS UNIT once/wk. for at 30 % clinical teaching (15 weeks).	16.7% of unit training year 4
	0.75CP		Formative assessment	16.7% of unit training year 4
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Lectures and tutorials

Date	Attendance	Topic	Signature



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Case	Number	Case	Number



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Case	Number	Case	Number



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Clinical case log Record of cases

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

- * Level of participation
A- Plan and carry out
B- Carry out
C- Carry out under supervision



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Clinical case log Record of cases

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

- * Level of participation
A- Plan and carry out
B- Carry out
C- Carry out under supervision



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Clinical case log
Record of cases

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

- * Level of participation
A- Plan and carry out
B- Carry out
C- Carry out under supervision



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Clinical case log Record of cases

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

- * Level of participation
A- Plan and carry out
B- Carry out
C- Carry out under supervision



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Quality Assurance Unit

Clinical case log Record of cases

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

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B- Carry out
C- Carry out under supervision



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Quality Assurance Unit

Module1 language disorders& Rehabilitation
Clinical case log

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

- * Level of participation
A- Plan and carry out
B- Carry out
C- Carry out under supervision



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Quality Assurance Unit

Module1 language disorders& Rehabilitation
Procedure log

H N	Procedure	Level of competency*	Location	Signature

* Level of competency
A- Independent performance
B- Performance under supervision
C- Observed



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Quality Assurance Unit

Module1 language disorders & Rehabilitation

Procedure of log book

H N	Procedure	Level of competency*	Location	Signature

* Level of competency

A- Independent performance

B- Performance under supervision

C- Observed



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Quality Assurance Unit

Module1 language disorders & Rehabilitation

Procedure of log book

H N	Procedure	Level of competency*	Location	Signature

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A- Independent performance

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Quality Assurance Unit

Module1 language disorders & Rehabilitation

Procedure of log book

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Quality Assurance Unit

Module1 language disorders& rehabilitation
Procedure of log book

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Quality Assurance Unit

Module1 language disorders& rehabilitation

Procedure of log book

H N	Procedure	Level of competency*	Location	Signature

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- A- Independent performance
- B- Performance under supervision
- C- Observed



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Quality Assurance Unit

Outpatient clinic

Date/ Duration from -to	Signature of supervisor	Date/ Duration from -to	Signature of supervisor



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Quality Assurance Unit

Outpatient clinic

Date/ Duration from -to	Signature of supervisor	Date/ Duration from -to	Signature of supervisor



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Quality Assurance Unit

Module1 language disorders& rehabilitation
1- Academic activates
Lecture, journal club, seminar, conference, workshop "

Activity	Your role **	Date	Signature of supervisor

** Your role:-

- A- Attendance
- B- Organization
- C- Presentation



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Module1 language disorders & rehabilitation

2- Academic achievements

Activity	Your role **	Date	Signature of supervisor



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Quality Assurance Unit

Module1 language disorders & rehabilitation
Formative assessment"

Activity	Your role **	Date	Signature of supervisor



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Faculty of Medicine
Quality Assurance Unit

Postgraduate student's program Rotation in training assessment

* **Name:**

* **Period of training From:**

To:

* **Site:**

*Rotation

General skills	could not judge (0)	strongly disagree(1)	(2) (3)		(4) (5)		(6)	strongly agree (7)
Demonstrate the competency of continuous evaluation of different types of care provision to patients in the different area of his field.								
Appraise scientific evidence.								
Continuously improve patient care based on constant self-evaluation and <u>life-long learning</u> .								
Participate in clinical audit and research projects.								



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General skills	could not judge (0)	strongly disagree(1)	(2)	(3)	(4)	(5)	(6)	strongly agree (7)
Practice skills of evidence-based Medicine (EBM).								
Educate and evaluate students, residents and other health professionals.								
Design logbooks.								
Design clinical guidelines and standard protocols of management.								
Appraise evidence from scientific studies related to the patients' health problems.								
Apply knowledge of study designs and statistical methods to the appraisal of clinical studies.								
Use information technology to manage information, access on- line medical information; for the important topics.								
Master interpersonal and communication skills that result in the effective <u>exchange of information and collaboration</u> with patients, their families, and health professionals, including:- <ul style="list-style-type: none"> • <u>Present</u> a case. • <u>Write</u> a consultation note. • <u>Inform patients</u> of a diagnosis and therapeutic plan Completing and maintaining comprehensive. • Timely and legible <u>medical records</u>. • Teamwork skills. 								



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Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	(2)		(3)		(4)		(5)		(6)	strongly agree (7)
Create and sustain a therapeutic and ethically sound relationship with patients.												
Elicit and provide information using effective nonverbal, explanatory, questioning, and writing skills.												
Work effectively with others as a member or leader of a health care team or other professional group.												
Demonstrate respect, compassion, and integrity; a responsiveness to the needs of patients and society.												
Demonstrate a commitment to ethical principles including provision or withholding of clinical care, confidentiality of patient information, informed consent, and business practices.												
Demonstrate sensitivity and responsiveness to patients' culture, age, gender, and disabilities.												
Work effectively in health care delivery settings and systems related to specialty including good administrative and time management.												
Practice cost-effective healthcare and resource allocation that does not compromise quality of care.												



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Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	(2)	(3)	(4)	(5)	(6)	strongly agree (7)
Advocate for quality patient care and assist patients in dealing with system complexities.								
Design, monitor and evaluate specification of under and post graduate courses and programs.								
Act as a chair man for scientific meetings including time management								



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Quality Assurance Unit

Course 5;Module2

Speech disorders&Rehabilitation



Requirement:

- 6 CP for didactics and 40.5 CP for training, total CP;40.5CP.
- Minimal rate of attendance is 80% of training and didactics.



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Module 2: Speech Disorders and Rehabilitation- First Year training

Clinical unit training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course5;Unit 2: Speech Disorders and Rehabilitation	12CP	Phoniatrics Unit, ENT Surgery department.	year 1	11.8% of unit training(100% of unit training in year 1
	2CP		-Attend out patient clinic of phoniatrics and practice consultation of staff members twice / week for at least 5 wk in cases management mentioned below.	16.7% of unit training in year 1
	4CP		- Practice and perform at least 10 diagnostic Formal tests of cases according to test log as mentioned below.	33.3% of unit training in year 1
	4CP		Attend and practice at least 3 hrs , twice/wk. for at least 15 wks. for the following patients diagnosis and management in Case log as mentioned below;	33.3% of unit training in year 1
	1.25CP		Attend and participate in clinical postgraduate teaching in department including PHONIATRICAL unit once/wk. for at least 10wk about= 30 % clinical teaching.	10.4% of unit training in year 1
	0.75CP		Formative assessment	6.25% of unit training in year 1
Student signature			Principle coordinator signature	Head of the department signature



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Clinical case log management plan List of requirements

Case	Number
Dyslalia	50
Stigmatism	15
rotacism	15
back to front	10
voiced- unvoiced	10
Dysarthria (flaccid, spastic, ataxic, hyperkinetic, hypokinetic and Mixed).	50
Nasality	100
Stuttering	100

NB.Cases distributed all over the study years and should be achieving competence level A at the end of training.



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Didactics unit 2 in year 2

Name of the course/ unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course5;Unit2: Speech Disorders and Rehabilitation	4CP	Phoniatics Unit, ENT Surgery department.	Year 2	100% of didactics unit in year 2
	2CP		1-Stuttering 20 hours - Stuttering in twins - Recent trends in treatment of stuttering	50% of didactics unit in year 2
	2CP		2-Nasality 20 hours a-Open nasality b-Closed nasality c- Mixed nasality	50% of didactics unit in year 2
Student signature			Principle coordinator signature	Head of the department signature



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Clinical training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 2: Speech Disorders and Rehabilitation	12CP	Phoniatrics Unit, ENT Surgery department	Unit training at year2	100% of unit training in year 2
	2CP		-Attend outpatient clinic of phoniatrics twice / week for at least 6wk including fulfilling case log as mentioned below.	16.7% of unit training in year2
	4CP		-Perform at least 10 diagnostic Formal tests of cases according to test log as mentioned below.	33.3% of unit training in year2
	4CP		Attend at least 3 hrs/wk., twice/wk for 30 wks. and perform training settings for the following patients diagnosis as mentioned below in log	33.3% of unit training in year2
	1.25CP		Attend clinical postgraduate teaching in department including ENT & PHONIATRICALS UNIT once/wk. for at least 15 wk about = 30 % of clinical teaching.	10.4% of unit training in year2
	0.75CP		Formative assessment	6.25% of unit training in year2
Student signature			Principle coordinator signature	Head of the department signature



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Faculty of Medicine
Quality Assurance Unit

Procedures log book Clinical case log
Record of cases

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

* Level of participation

A- Plan and carry out

B- Carry out

C- Carry out under supervision



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Faculty of Medicine
Quality Assurance Unit

Module2 Speech disorders and Rehabilitation
Procedures log book
List of requirements

Procedure	Number
Articulation test for dyslalia	100
Nasometry for open nasality	100
Videolaryngostroboscopy	200
Acoustic analysis	100
Nasofibroscopy for nasality	100
Speech recording for stuttering	100

NB. It is divided into 4 years.



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Didactics unit in year 3

Name of the course/ unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 2: Speech Disorders and Rehabilitation	2CP	Phoniatics Unit, ENT Surgery department	Year 3	
	1.5CP		1- <u>Dysarthria</u> a. Spastic dysarthria b. Flaccid dysarthria c. <i>Extrapyramidal dysarthria</i> ; i. Hypokinetic ii. Hyperkinetic iii. Cerebellar dysarthria.	75% of didactic unit in year 3 25% for each
	0.5 CP for each		2- Dyslalia	25% for each
Student signature	0.5CP		Principle coordinator signature	Head of the department signature



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Quality Assurance Unit

Clinical training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 2: Speech Disorders and Rehabilitation	12CP	Phoniatrics Unit, ENT Surgery department	Unit training at year3	100% of unit training in year 3
	2CP		-Attend outpatient clinic of phoniatrics twice / week for at least 6wk including fulfilling case log as mentioned below.	16.7% of unit training in year3
	4CP		-Perform at least 10 diagnostic Formal tests of cases according to test log as mentioned below.	33.3% of unit training in year3
	4CP		Attend at least 3 hrs/wk., twice/wk for 30 wks. and perform training settings for the following patients diagnosis as mentioned below in log	33.3% of unit training in year3
	1.25CP		Attend clinical postgraduate teaching in department including ENT & PHONIATRICES UNIT once/wk. for at least 15 wk about = 30 % of clinical teaching.	10.4% of unit training in year3
	0.75CP		Formative assessment	6.25% of unit training in year3
Student signature			Principle coordinator signature	Head of the department signature



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Clinical unit training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 2: Speech Disorders and Rehabilitation	4.5CP	Phoniatrics Unit, ENT Surgery department	Unit training at year4	100% of unit training in year 4
	0.75CP		-Attend outpatient clinic of phoniatrics twice / week for at least 6wk including fulfilling case log as mentioned below.	16.7% of unit training in year4
	1.75CP		-Perform at least 10 diagnostic Formal tests of cases according to test log as mentioned below.	38.9% of unit training in year2
	1.75CP		Attend at least 3 hrs/wk., twice/wk for 30 wks. and perform training settings for the following patients diagnosis as mentioned below in log LEVE A	38.9% of unit training in year2
	0.25CP		Formative assessment	5.6% of unit training in year2
Student signature			Principle coordinator Signature	Head of the department signature



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Lectures

Date	Attendance	Topic	Signature



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Date	Attendance	Topic	Signature



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Date	Attendance	Topic	Signature



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Date	Attendance	Topic	Signature



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**Post graduate teaching
Second: Tutorial**

Date	Title of Tutorial	Signature of Staff member



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Post graduate teaching Third: Clinical Teaching

Date	Title of Clinical Teaching	Signature of Staff member



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Post graduate teaching
Third: Clinical Teaching

Date	Title of Clinical Teaching	Signature of Staff member



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2- Clinical case presentation log

Case	Number	Case	Number



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Clinical case log

Case	Number	Case	Number



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Quality Assurance Unit

Module2 Speech disorders& rehabilitations
Clinical case log

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

* Level of participation

A- Plan and carry out

B- Carry out

C- Carry out under supervision



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Quality Assurance Unit

Clinical case log

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

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A- Plan and carry out
B- Carry out
C- Carry out under supervision



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Quality Assurance Unit

Clinical case log

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

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A- Plan and carry out

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Quality Assurance Unit

Clinical case log

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Quality Assurance Unit

Clinical case log

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Quality Assurance Unit

Clinical case log

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Clinical case log

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Clinical case log

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

* Level of participation

A- Plan and carry out

B- Carry out

C- Carry out under supervision



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Quality Assurance Unit

Module2 Speech disorders & rehabilitation Procedure log

H N	Procedure	Level of competency*	Location	Signature

* Level of competency

A- Independent performance

B- Performance under supervision

C- Observed



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Module2 Speech disorders& rehabilitation

Procedure log

H N	Procedure	Level of competency*	Location	Signature

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Module2 Speech disorders& rehabilitation

Procedure log

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Module2 Speech disorders & rehabilitation Procedure log

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Module2 Speech disorders& rehabilitation
Procedure log

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Module2 Speech disorders & rehabilitation
Procedure log

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Module2 Speech disorders& rehabilitation Procedure log

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Module2 Speech disorders& rehabilitation Procedure log

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Module2 Speech disorders& rehabilitation Procedure log

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Module2 Speech disorders& rehabilitation Procedure log

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Module2 Speech disorders& rehabilitation
Procedure log

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Module2 Speech disorders & rehabilitation Procedure log

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Module2 Speech disorders& rehabilitation Procedure log

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Quality Assurance Unit

Module2 Speech disorders& rehabilitation
Procedure log

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Module2 Speech disorders & rehabilitation
Procedure log

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Module2 Speech disorders& rehabilitation Procedure log

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Module2 Speech disorders& rehabilitation
Procedure log

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- A- Independent performance
- B- Performance under supervision
- C- Observed



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Outpatient clinic

Date/ Duration from -to	Signature of supervisor	Date/ Duration from -to	Signature of supervisor



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Quality Assurance Unit

Outpatient clinic

Date/ Duration from -to	Signature of supervisor	Date/ Duration from -to	Signature of supervisor



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Module2 Speech disorders & rehabilitation
2- Academic achievements

Activity	Your role **	Date	Signature of supervisor



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**Post graduate teaching
Second: Tutorial**

Date	Title of Tutorial	Signature of Staff member



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**Post graduate teaching
Third: Clinical Teaching**

Date	Title of Clinical Teaching	Signature of Staff member



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**Post graduate teaching
Third: Clinical Teaching**

Date	Title of Clinical Teaching	Signature of Staff member



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Module2 Speech disorders& rehabilitation
Formative assessment

Activity	Your role **	Date	Signature of supervisor



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Formative assessment

Activity	Your role **	Date	Signature of supervisor



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Quality Assurance Unit

Postgraduate student's program Rotation in training assessment

* **Name:**

* **Period of training From:**

To:

* **Site:**

*Rotation

General skills	could not judge (0)	strongly disagree(1)	(2) (3)	(4) (5)	(6)	strongly agree (7)
Demonstrate the competency of continuous evaluation of different types of care provision to patients in the different area of his field.						
Appraise scientific evidence.						
Continuously improve patient care based on constant self-evaluation and <u>life-long learning</u> .						
Participate in clinical audit and research projects.						



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General skills	could not judge (0)	strongly disagree(1)	↔		↔		(6)	strongly agree (7)
			(2)	(3)	(4)	(5)		
Practice skills of evidence-based Medicine (EBM).								
Educate and evaluate students, residents and other health professionals.								
Design logbooks.								
Design clinical guidelines and standard protocols of management.								
Appraise evidence from scientific studies related to the patients' health problems.								
Apply knowledge of study designs and statistical methods to the appraisal of clinical studies.								
Use information technology to manage information, access on-line medical information; for the important topics.								
Master interpersonal and communication skills that result in the effective <u>exchange of information and collaboration</u> with patients, their families, and health professionals, including:- <ul style="list-style-type: none"> • <u>Present</u> a case. • <u>Write</u> a consultation note. • <u>Inform patients</u> of a diagnosis and therapeutic plan Completing and maintaining comprehensive. • Timely and legible <u>medical records</u>. • Teamwork skills. 								



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Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	↔		↔		(6)	strongly agree (7)
			(2)	(3)	(4)	(5)		
Create and sustain a therapeutic and ethically sound relationship with patients.								
Elicit and provide information using effective nonverbal, explanatory, questioning, and writing skills.								
Work effectively with others as a member or leader of a health care team or other professional group.								
Demonstrate respect, compassion, and integrity; a responsiveness to the needs of patients and society.								
Demonstrate a commitment to ethical principles including provision or withholding of clinical care, confidentiality of patient information, informed consent, and business practices								
Demonstrate sensitivity and responsiveness to patients' culture, age, gender, and disabilities.								
Work effectively in health care delivery settings and systems related to specialty including good administrative and time management.								
Practice cost-effective healthcare and resource allocation that does not compromise quality of care.								



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General skills	could not judge (0)	strongly disagree(1)	(2)	(3)	(4)	(5)	(6)	strongly agree (7)
Advocate for quality patient care and assist patients in dealing with system complexities.								
Design, monitor and evaluate specification of under and post graduate courses and programs.								
Act as a chair man for scientific meetings including time management								



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Course 5:Module3;

Voice disorders&Rehabilitation



Requirement

- 6 CP for didactics and 31 CP for training ,total 37CP.
- Minimal rate of attendance 80% of training and didactics



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Name of the unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 3: Voice Disorders and Rehabilitation	10 CP	Phoniatics Unit	Year 1	44.1% of unit training
	1.5CP		-Attend out patient clinic of phoniatics twice / week for at least 5 wk including fulfilling case log.	15% of unit training in year1
	3CP		Attend at least 20 training settings for the following patients as mentioned below	30% of unit training in year 1
	2CP		Attend clinical postgraduate teaching in department including ENT & PHONIATRICALS UNIT once/wk. at least 20wks; about = 30 % of clinical teaching.	20% of unit training in year 1
	1.5CP		Observe and participate in advanced investigatory tests and tools according to test log as mentioned below	15% of unit training in year 1
	2CP		Attend operative theater for at 16 weeks and recording case according to operative log as mentioned below.	20% of unit training in year 1
	1CP		Formative assessment	10% of unit training in year 1
	Student signature			Principle coordinator signature



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Clinical case log List of requirements

Case	Number
I-Organic voice disorders - Congenital disorders - Inflammatory disorders -Neoplastic disorders -Traumatic disorders -Neurological disorders -Endocrinal disorders -Misalliance disorders	200
II-MAPs lesions -Polyps -Nodules -Cysts -Reinks oedema -Contact granuloma	200
III-Functional voice disorders -Normal childhood dysphonia -Incomplete Mutation -Hyperfunctional dysphonia -Hypofunctional dysphonia - Ventricular dysphonia - Phonasthenia - Functional aphonia	300

NB. It is divided into 4 years and competence A should be achieved at the end of training.



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List of Procedure requirements

Procedure	Number
Indirect laryngoscopy: (Laryngeal mirror, Rigid Telescope, flexible nasofibroscope, examine microscope, videostroboscopy)	500
Voice recording	100
Acoustic analysis	200
Aerodynamics	50
Electroglottography EGG	50

NB. It is divided into 4 years and competence A should be achieved at the end of training.

Case	Number
Pharmacotherapy	300
Direct laryngoscopy and microsurgical maneuvers.	50 (15 B), 35 (C)

NB. It is divided into 4 years and competence A should be achieved at the end of training.



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Quality Assurance Unit

Name of the course/ unit	Credit points	Responsible department	Topics	Percentage of Achieved points
Course 5; unit 3: Voice disorders and Rehabilitation	3CP	Phoniatics unit, ENT Surgery department	30 hours	100% of unit training in year 2
	1.45CP		1- Organic voice disorder 20hours A- Congenital malformation B- Inflammatory causes C- Traumatic conditions D- Laryngeal allergy E- Laryngeal tumours: F- Neurological disorders of the larynx G- Endocrinopathis H- Status post laryngectomy.	48.3%
	1.45CP		2- Non- organic (functional) voice disorders 18hours A- Habitual voice disorders: 1- Hyperfunctionl childhood dysphonia 2- Hyperfunctionl dysphonia 3- Mutational voice disorders 4- Hypofunctionl dysphonia 5- Phonasthenia 6- Ventricular dysphonia 7- Habitual aphonia B- Psychogenic voice disorders: 1- Psychogenic dysphonia 2- Psychogenic aphonia.	48.3%
	0.1CP		Formative assessment	3.3%
Student signature			Principle coordinator signature	Head of the department signature



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Quality Assurance Unit

Year 2

Name of the unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 3: Voice Disorders and Rehabilitation	10 CP	Phoniatics Unit, ENT Surgery department	Year 2	100% of unit training in year 2
	1.5CP		-Attend out patient clinic of phoniatics twice / week for at least 5 wk including fulfilling case log.	15% of unit training in year2
	3CP		Attend at least 20 training settings for the following patients as mentioned below	30% of unit training in year 2
	2CP		Attend clinical postgraduate teaching in department including ENT & PHONIATRICALS UNIT once/wk. at least 20wks; about = 30 % of clinical teaching.	20% of unit training in year 2
	1.5CP		Observe and participate in advanced investigatory tests and tools according to test log as mentioned below	15% of unit training in year 2
	2CP		Attend operative theater for at 16 weeks and recording case according to operative log as mentioned below.	20% of unit training in year 2
	1CP		Formative assessment	10% of unit training in year 2
	Student signature			Principle coordinator signature



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Quality Assurance Unit

Year 3, Unit 3: Voice Disorders and Rehabilitation

Name of the course/ units	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 3: Voice Disorders and Rehabilitation	3 CP	Phoniatrics Unit, ENT Surgery department	30 hours	100% of unit didactics in year 3
	1CP		<ul style="list-style-type: none"> Minimal associated pathological lesions: <ol style="list-style-type: none"> Vocal fold nodules Vocal fold polyp Vocal fold cyst Reinek's edema Granulomas 	33.3%
	2CP 0.5 CP for each topic		<ul style="list-style-type: none"> Medication and voice Problems of aging voice Tumor markers in laryngeal cancer Prevention of communicative disorders 	66.67% <i>16.66% for each</i>
Student signature			Principle coordinator signature	Head of the department signature



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Quality Assurance Unit

Name of the unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 3: Voice Disorders and Rehabilitation	9CP	Phoniatics Unit, ENT Surgery department	Year 3	100% of unit training in year 3
	0.5CP		-Attend out patient clinic of phoniatics twice / week for at least 5 wk including fulfilling case log.	5.5% of unit training in year3
	3CP		Attend at least 20 training settings for the following patients as mentioned below	33.3% of unit training in year 3
	2CP		Attend clinical postgraduate teaching in department including ENT & PHONIATRICALS UNIT once/wk. at least 20wks; about = 30 % of clinical teaching.	22.2% of unit training in year 3
	2CP		Participate in advanced investigatory tests and tools according to test log as mentioned below	22.3% of unit training in year 3
	2CP		Attend operative theater for at 16 weeks and recording case according to operative log as mentioned below.	22.3% of unit training in year 3
	0.5CP		Formative assessment	5.5% of unit training in year 3
	Student signature			



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Quality Assurance Unit

Name of the unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 3: Voice Disorders and Rehabilitation	2CP	Phoniatics Unit, ENT Surgery department	Year 4	100% of unit training in year 4
	0.5CP		-Attend out patient clinic of phoniatics twice / week for at least 5 wk	25% of unit training in year4
	0.5CP		Attend at least 5 training settings for the following patients as mentioned below	25% of unit training in year 4
	0.5CP		Participate in advanced investigatory tests and tools according to test log as mentioned below	25% of unit training in year 4
	0.5CP		Attend operative theater for at least 8weeks and recording case according to operative log as mentioned below.	25% of unit training in year 4
Student signature			Principle coordinator signature	Head of the department signature



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Didactics

Date	Attendance	Topic	Signature



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Date	Attendance	Topic	Signature



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Module3 voice disorders& rehabilitation
Clinical case log

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

* Level of participation

A- Plan and carry out

B- Carry out

C- Carry out under supervision.



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Module3 voice disorders& rehabilitation
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Module3 voice disorders& rehabilitation
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Module3 voice disorders& rehabilitation
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Module3 voice disorders& rehabilitation Clinical case log

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Module3 voice disorders& rehabilitation
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Module3 voice disorders& rehabilitation
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Module3 voice disorders& rehabilitation
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Module3 voice disorders& rehabilitation
Clinical case log

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

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B- Carry out
C- Carry out under supervision.



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Procedure log

H N	Procedure	Level of competency*	Location	Signature

* Level of competency

- A- Independent performance
- B- Performance under supervision
- C- Observed



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Quality Assurance Unit

Procedure log

H N	Procedure	Level of competency*	Location	Signature

* Level of competency

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Quality Assurance Unit

Procedure log

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- C- Observed



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Quality Assurance Unit

Procedure log

H N	Procedure	Level of competency*	Location	Signature

* Level of competency
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B- Performance under supervision
C- Observed



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Quality Assurance Unit

Procedure log

H N	Procedure	Level of competency*	Location	Signature

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B- Performance under supervision
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Quality Assurance Unit

Procedure log

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Procedure log

H N	Procedure	Level of competency*	Location	Signature

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B- Performance under supervision
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Procedure log

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B- Performance under supervision

C- Observed



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Procedure log

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Procedure log

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* Level of competency

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Quality Assurance Unit

Procedure log

H N	Procedure	Level of competency*	Location	Signature

- * Level of competency
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B- Performance under supervision
C- Observed



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Quality Assurance Unit

Procedure log

H N	Procedure	Level of competency*	Location	Signature

* Level of competency

- A- Independent performance
- B- Performance under supervision
- C- Observed



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Faculty of Medicine
Quality Assurance Unit

Outpatient clinic

Date/ Duration from -to	Signature of supervisor	Date/ Duration from -to	Signature of supervisor



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Faculty of Medicine
Quality Assurance Unit

Outpatient clinic

Date/ Duration from -to	Signature of supervisor	Date/ Duration from -to	Signature of supervisor



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Quality Assurance Unit

Module3 voice disorders& Rehabilitation

1- Academic activates

Journal club, seminar, conference, workshop

Activity	Your role **	Date	Signature of supervisor

** Your role:-

- A- Attendance
- B- Organization
- C- Presentation



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Quality Assurance Unit

Module3 voice disorders& Rehabilitations

2- Academic achievements

Activity	Your role **	Date	Signature of supervisor



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Quality Assurance Unit

**Post graduate teaching
Second: Tutorial**

Date	Title of Tutorial	Signature of Staff member



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**Post graduate teaching
Third: Clinical Teaching**

Date	Title of Clinical Teaching	Signature of Staff member



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Quality Assurance Unit

Module3 voice disorders & Rehabilitation

Formative assessment"

Activity	Your role **	Date	Signature of supervisor



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Faculty of Medicine
Quality Assurance Unit

Postgraduate student's program Rotation in training assessment

* **Name:**

* **Period of training From:**

To:

* **Site:**

*Rotation

General skills	could not judge (0)	strongly disagree(1)	(2) (3)	(4) (5)	(6)	strongly agree (7)
Demonstrate the competency of continuous evaluation of different types of care provision to patients in the different area of his field.						
Appraise scientific evidence.						
Continuously improve patient care based on constant self-evaluation and <u>life-long learning</u> .						
Participate in clinical audit and research projects.						



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General skills	could not judge (0)	strongly disagree(1)	(2)		(4)		(6)	strongly agree (7)
			(3)	(5)				
Practice skills of evidence-based Medicine (EBM).								
Educate and evaluate students, residents and other health professionals.								
Design logbooks.								
Design clinical guidelines and standard protocols of management.								
Appraise evidence from scientific studies related to the patients' health problems.								
Apply knowledge of study designs and statistical methods to the appraisal of clinical studies.								
Use information technology to manage information, access on-line medical information; for the important topics.								
Master interpersonal and communication skills that result in the effective <u>exchange of information and collaboration</u> with patients, their families, and health professionals, including:- <ul style="list-style-type: none"> • <u>Present</u> a case. • <u>Write</u> a consultation note. • <u>Inform patients</u> of a diagnosis and therapeutic plan Completing and maintaining comprehensive. • Timely and legible <u>medical records</u>. • Teamwork skills. 								



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Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	↔		↔		(6)	strongly agree (7)
			(2)	(3)	(4)	(5)		
Create and sustain a therapeutic and ethically sound relationship with patients.								
Elicit and provide information using effective nonverbal, explanatory, questioning, and writing skills.								
Work effectively with others as a member or leader of a health care team or other professional group.								
Demonstrate respect, compassion, and integrity; a responsiveness to the needs of patients and society.								
Demonstrate a commitment to ethical principles including provision or withholding of clinical care, confidentiality of patient information, informed consent, and business practices								
Demonstrate sensitivity and responsiveness to patients' culture, age, gender, and disabilities.								
Work effectively in health care delivery settings and systems related to specialty including good administrative and time management.								
Practice cost-effective healthcare and resource allocation that does not compromise quality of care.								



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Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	(2) (3)		(4) (5)		(6)	strongly agree (7)
Advocate for quality patient care and assist patients in dealing with system complexities.								
Design, monitor and evaluate specification of under and post graduate courses and programs.								
Act as a chair man for scientific meetings including time management								



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Faculty of Medicine
Quality Assurance Unit

Course 5;Module 4

Swallowing disorders&Rehabilitation



Requirements:

- 2CP for didactics and 9 CP for training and total CP; 11 CP.
- Minimal rate of attendance and training is 80%.



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Quality Assurance Unit

Year 1

Clinical training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 4: Swallowing disorders and rehabilitation	3CP	Phoniatic unit, ENT Surgery department.	Year 1	100% of unit training in year 1
	1CP		-Attend out patient clinic of phoniatics once / week for at least 2 months and recorded practiced cases of swallowing disorders management in training time including registration of these cases.	33.3%
	1CP		-Perform at least 10 diagnostic and protocol assessment preliminary test of practiced dysphagia cases according to test log in training time	33.3%
	1CP		Observe and participate in Counseling of Behavior readjustment therapy of recorded cases with practice in phoniatics unit in training time.	33.3%
Student signature			Principle coordinator Signature	Head of the department signature



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Faculty of Medicine
Quality Assurance Unit

Year 2

Clinical training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 4: Swallowing disorders and rehabilitation	3CP	Phoniatic unit, ENT Surgery department.	Year 2	100% of unit training in year 2
	1CP		-Attend out patient clinic of phoniatics once / week for at least 2 months and recorded practiced cases of swallowing disorders management in training time including registration of these cases.	33.3%
	1CP		-Perform at least 10 diagnostic and protocol assessment preliminary and advanced tests of practiced dysphagia cases according to test log in training time	33.3%
	1CP		Observe and participate in Counseling of Behavior readjustment therapy of recorded cases with practice in phoniatics unit in training time.	33.3%
Student signature			Principle coordinator Signature	Head of the department signature



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Faculty of Medicine
Quality Assurance Unit

Name of the course/unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 4: Swallowing disorders and rehabilitation	2 CP	Phoniatrics Unit, ENT Surgery department	20 hours at year 3± 4	100% of didactics unit
	<u>1.25CP</u> 0.5h		<u>Protocol for assessment of dysphagia 12.5h</u> <i>I- Preliminary diagnostic procedures:5h</i> -History taking -Auditory perceptual assessment of speech and language of the patient -Preliminary visualization of oro-pharyngo-laryngeal tract -Neck examination -Neurological examination -Bed side trials of feeding to test swallowing function	<u>62.5%</u> 25%
	7.5h		<i>II-Clinical diagnostic aids (Imaging studies of oro-pharyngeal rejoin)7.5h</i> Videoendoscopy (FEES) (FEESST) Videofluoroscopy Ultrasound studies of oral cavity Scintigraphy Imaging (High speed MRI, CT and MRI) Formal testing of language, speech and cognitive abilities III-Additional instrumental measures a) Manometry b) Manofluoroscopy c) EMG d) Pulse oximetry e) Other recent diagnostic measures	37.5%
Student signature			Principle coordinator signature	Head of the department signature



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Faculty of Medicine
Quality Assurance Unit

Name of the course/unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 4: Swallowing disorders and rehabilitation	2 CP	Phoniatics Unit, ENT Surgery department	20 hours at year 3± 4 <i>Topics continued</i>	100% of didactics unit
	<u>0.75CP</u> 0.6CP		<u>Treatment of oro-pharyngeal dysphagia 6h</u> a) Behavior readjustment therapy b) Intra oral prosthesis c) Surgical techniques d) EMG e) Internal feeding methods.	30% of didactics unit
0.15CP	<u>1.5hours</u> - Effect of aging on swallowing. - Swallowing and feeding disorders in children.		7.5% of didactics unit	
Student signature			Principle coordinator signature	Head of the department signature



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Faculty of Medicine
Quality Assurance Unit

Course 5; unit 4: Swallowing disorders and rehabilitation

Clinical training	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 4: Swallowing disorders and rehabilitation	3CP	Phoniatic unit, ENT Surgery department.	Year 3	100% of unit training in year 3
	0.25CP		-Attend out patient clinic of phoniatics once / week for at least 2 months and recorded practiced cases of swallowing disorders management in training time including registration of these cases.	8.3% of unit training in year 3
	1.25CP		-Perform at least 10 diagnostic and protocol assessment preliminary and advanced tests of practiced dysphagia cases according to test log in training time with competence level A.	41.7% of unit training in year 3
	1.25CP		Participate in Counseling of Behavior readjustment therapy of recorded cases with practice in phoniatics unit in training time with competence level A .	41.7% of unit training in year 3
	0.25CP		Formative assessment	8.3% of unit training in year 3
Student signature			Principle coordinator Signature	Head of the department signature

N.B. Fulfilling of case management log and procedures that practiced in training time with achieving competence level A at the end of training.



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Faculty of Medicine
Quality Assurance Unit

Post graduate teaching
Clinical Teaching

Date	Title of Clinical Teaching	Signature of Staff member



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Quality Assurance Unit

Clinical case log

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

- * Level of participation
A- Plan and carry out
B- Carry out
C- Carry out under supervision



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Quality Assurance Unit

Procedure log

H N	Procedure	Level of competency*	Location	Signature

* Level of competency
A- Independent performance
B- Performance under supervision
C- Observed



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Faculty of Medicine
Quality Assurance Unit

Procedure log

H N	Procedure	Level of competency*	Location	Signature

* Level of competency
A- Independent performance
B- Performance under supervision
C- Observed



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Faculty of Medicine
Quality Assurance Unit

Procedure log

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Faculty of Medicine
Quality Assurance Unit

Procedure log

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* Level of competency

A- Independent performance

B- Performance under supervision

C- Observed



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Faculty of Medicine
Quality Assurance Unit

Outpatient clinic

Date/ Duration from -to	Signature of supervisor	Date/ Duration from -to	Signature of supervisor



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Faculty of Medicine
Quality Assurance Unit

Formative assessment

Date	Degree *	Signature of Head of the department

Degree*

- A- Excellent
- B- Very good
- C- Good
- D- Pass



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Faculty of Medicine
Quality Assurance Unit

Postgraduate student's program Rotation in training assessment




* **Name:**

* **Period of training From:**

To:

* **Site:**

*Rotation

General skills	could not judge (0)	strongly disagree(1)	(2)  (3)		(4)  (5)		(6) 	strongly agree (7)
Demonstrate the competency of continuous evaluation of different types of care provision to patients in the different area of his field.								
Appraise scientific evidence.								
Continuously improve patient care based on constant self-evaluation and <u>life-long learning</u> .								
Participate in clinical audit and research projects.								



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Faculty of Medicine
Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	(2)		(3)		(4)		(5)		(6)	strongly agree (7)
Practice skills of evidence-based Medicine (EBM).												
Educate and evaluate students, residents and other health professionals.												
Design logbooks.												
Design clinical guidelines and standard protocols of management.												
Appraise evidence from scientific studies related to the patients' health problems.												
Apply knowledge of study designs and statistical methods to the appraisal of clinical studies.												
Use information technology to manage information, access on-line medical information; for the important topics.												
Master interpersonal and communication skills that result in the effective <u>exchange of information and collaboration</u> with patients, their families, and health professionals, including:- <ul style="list-style-type: none"> • <u>Present</u> a case. • <u>Write</u> a consultation note. • <u>Inform patients</u> of a diagnosis and therapeutic plan Completing and maintaining comprehensive. • Timely and legible <u>medical records</u>. • Teamwork skills. 												



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Faculty of Medicine
Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	↔		↔		(6)	strongly agree (7)
			(2)	(3)	(4)	(5)		
Create and sustain a therapeutic and ethically sound relationship with patients.								
Elicit and provide information using effective nonverbal, explanatory, questioning, and writing skills.								
Work effectively with others as a member or leader of a health care team or other professional group.								
Demonstrate respect, compassion, and integrity; a responsiveness to the needs of patients and society.								
Demonstrate a commitment to ethical principles including provision or withholding of clinical care, confidentiality of patient information, informed consent, and business practices.								
Demonstrate sensitivity and responsiveness to patients' culture, age, gender, and disabilities.								
Work effectively in health care delivery settings and systems related to specialty including good administrative and time management.								
Practice cost-effective healthcare and resource allocation that does not compromise quality of care.								



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Faculty of Medicine
Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	(2)		(5)		(6)	strongly agree (7)
			(3)	(4)	(5)			
Advocate for quality patient care and assist patients in dealing with system complexities.								
Design, monitor and evaluate specification of under and post graduate courses and programs.								
Act as a chair man for scientific meetings including time management								



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Faculty of Medicine
Quality Assurance Unit

Course 5: unit 5; Learning disorders & Rehabilitation

Requirement:

- Total CP 1.5CP; 1.5CP for didactics and no practical training.
- Minimal requirement for attendance is 80%.



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Quality Assurance Unit

Name of the course/unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 5: learning disorders and rehabilitation.	1.5 CP	Phoniatics Unit, ENT Surgery department	15 hours at year 3± 4	100% of didactics unit
	0.2CP		2hours <ul style="list-style-type: none"> • Definition. • Incidence and sex ratio. • Etiology. 	13.3%
	0.5CP		5hours <u>Neurobiological background</u> a- Neuroanatomical deficits b- Neurophysiological deficits 1-The phonological deficits theory and phonological awareness II- The visual theory III- The cerebellar theory IV- Crossed cerebral theory V- Central auditory dysfunction.	33.3%
	0.4CP		4 hours <u>Classification</u> -Language- based learning disabilities. - Non-verbal learning disability. - Learning disabilities that affect executive functions.	26.7%
	0.2CP		2hours <u>Clinical manifestation</u> -Manifestations of dyslexia. - Manifestations of dysgraphia. - Manifestations of dyscalculia . - Manifestations of attention and memory Disorders. Manifestations of some of the underlying Deficits.	13.3%
Student signature			Principle coordinator signature	Head of the department signature



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Faculty of Medicine
Quality Assurance Unit

Name of the course/unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; unit 5: learning disorders and rehabilitation.	1.5 CP	Phoniatrics Unit, ENT Surgery department	15 hours at year 3± 4 continued unit topic	100% of didactics unit
	0.1CP		<u>1 hour</u> • Assessment.	6.6%
	0.1CP		<u>1hour</u> • Management	6.6%
Student signature			Principle coordinator signature	Head of the department signature



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Faculty of Medicine
Quality Assurance Unit

Postgraduate student's program Rotation in training assessment

* **Name:**

* **Period of training From:**

To:

* **Site:**

*Rotation

General skills	could not judge (0)	strongly disagree(1)	(2)		(3)		(4)		(5)		(6)	strongly agree (7)
Demonstrate the competency of continuous evaluation of different types of care provision to patients in the different area of his field.												
Appraise scientific evidence.												
Continuously improve patient care based on constant self-evaluation and <u>life-long learning</u> .												
Participate in clinical audit and research projects.												



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Faculty of Medicine
Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	(2)		(3)		(4)		(5)		(6)	strongly agree (7)
Practice skills of evidence-based Medicine (EBM).												
Educate and evaluate students, residents and other health professionals.												
Design logbooks.												
Design clinical guidelines and standard protocols of management.												
Appraise evidence from scientific studies related to the patients' health problems.												
Apply knowledge of study designs and statistical methods to the appraisal of clinical studies.												
Use information technology to manage information, access on-line medical information; for the important topics.												
Master interpersonal and communication skills that result in the effective <u>exchange of information and collaboration</u> with patients, their families, and health professionals, including:- <ul style="list-style-type: none"> • <u>Present</u> a case. • <u>Write</u> a consultation note. • <u>Inform patients</u> of a diagnosis and therapeutic plan Completing and maintaining comprehensive. • Timely and legible <u>medical records</u>. • Teamwork skills. 												



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Faculty of Medicine
Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	(2) (3)		(4) (5)		(6)	strongly agree (7)
Create and sustain a therapeutic and ethically sound relationship with patients.								
Elicit and provide information using effective nonverbal, explanatory, questioning, and writing skills.								
Work effectively with others as a member or leader of a health care team or other professional group.								
Demonstrate respect, compassion, and integrity; a responsiveness to the needs of patients and society.								
Demonstrate a commitment to ethical principles including provision or withholding of clinical care, confidentiality of patient information, informed consent, and business practices.								
Demonstrate sensitivity and responsiveness to patients' culture, age, gender, and disabilities.								
Work effectively in health care delivery settings and systems related to specialty including good administrative and time management.								
Practice cost-effective healthcare and resource allocation that does not compromise quality of care.								



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Faculty of Medicine
Quality Assurance Unit

General skills	could not judge (0)	strongly disagree(1)	(2)		(5)		(6)	strongly agree (7)
			(3)	(4)	(5)			
Advocate for quality patient care and assist patients in dealing with system complexities.								
Design, monitor and evaluate specification of under and post graduate courses and programs.								
Act as a chair man for scientific meetings including time management								



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Faculty of Medicine
Quality Assurance Unit

Course 5: Module 6; Neurological diseases

Requirements

- Credit points: 1.5credit point for didactics and 2 credit points for training , total CP;3.5CP.
- Attend for at least 80% of didactic teaching and training.



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Quality Assurance Unit

Name of the unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; Unit 6 ; Neurological diseases	1.5CP	Neurology and Psychiatry department	15 hours	100%
	0.1CP for each except topic * 0.2CP		<ul style="list-style-type: none"> • *Cerebrovascular stroke 2h • Muscle diseases 1h • Motor neuron diseases 1h • *Extrapyramidal syndromes 2h • Epilepsy 1h • Demylnating diseases 1h • Syringomyelia 1h • Peripheral neuritis. 1h • Cerebellum and ataxias. 1h • brain tumours. 1h • Meningitis. 1h • Encephalitis. 1h • anatomy of the brain & cranial nerves 1h 	13.3%
				13.3%
				Other topics =6.66% of unit
Student signature			Principle coordinator signature	Head of the department signature



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Quality Assurance Unit

Name of the unit training	Credit points	Responsible department	Attendance & Activities	Percentage of Achieved points
Course 5; Unit 6; Neurological diseases	2CP	Neurology and Psychiatry Department	Year 3 or 4	100%
	0.75CP		- Clinical practice in the department with cases as mentioned below in case log including history case taking	<u>37.5%</u>
	<u>0.75CP</u>		- Attend at outpatient clinic of neurology at least 8 outpatient clinic	<u>37.5%</u>
	<u>0.5CP</u>		- Attendance of at least 15 clinical teaching for post or undergraduate neurology teaching	<u>25%</u>
Student signature			Principle coordinator signature	Head of the department signature



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Case log

Diagnosis	Number
-Cereberovascular stroke. - Ataxia - Peripheral neuropathy -Hemiplegia -Demylinating diseases -Headache and migraine -Epilepsy& Temporal lobe epilepsy - infection (Meningitis Encephalitis) -Speech disorders -Gait disorder	2 cases for each.



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A-Clinical case log

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

* Level of participation

A- Carry out

B- Carry out under supervision

C- Observe.



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A-Clinical case log

H.N	Diagnosis of case	Level of participation *	Location	Signature of supervisor

* Level of participation

A- Carry out

B- Carry out under supervision

C- Observe.



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Outpatient clinic

Date/ Duration from -to	Signature of supervisor	Date/ Duration from -to	Signature of supervisor



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Quality Assurance Unit

Post graduate teaching

Date	Title of Tutorial	Signature of Staff member



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Course 5; Module 7: Psychiatric disorders

Requirements

- Credit points: 1 credit point for didactics and 0 credit points for training; total 1CP.
- Minimal rate of attendance is 80%.



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Quality Assurance Unit

Name of the unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; Unit7: Psychiatric disorders	1CP	Neurology and Psychiatry department	10 hours	100%
	0.1CP		-Symptomatology of psychiatric disorders.1h	10%
	0.1 CP		- Anxiety disorders 1h -Generalized Anxiety disorders -Phobic disorders - Panic disorders. - Obsessive compulsive disorders. -Post -traumatic stress disorders. - Social anxiety disorders	10%
	0.1CP		Dissociative disorders 1h.	10%
	0.1CP		Somatoform disorders 1h -somatization disorders. -Conversion disorders. - Hypochondriasis. - Body dysmorphic disorders. -somatoform pain disorders.	10%
	0.1 CP		-Mood disorders. 1h	10%
Student signature			Principle coordinator signature	Head of the department signature



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Quality Assurance Unit

Name of the unit	Credit points	Responsible department	Attendance	Percentage of Achieved points
Course 5; Unit7: Psychiatric disorders		Neurology and Psychiatry department	Continued	
	0.1CP		-Schizophrenia 1h	10%
	0.1CP		<u>Child Psychiatry 1h</u> a- Autistic disorders. b- Conduct disorders. c-Attention deficit hyperactivity disorders. d-Mental subnormality.	10%
	0.1CP		Psychiatric speech disorders in children and adolescent.1h	10%
	0.1CP		Psychometry.1h	10%
	0.1CP		Consultation liaison psychiatry.1h	10%
Student signature			Principle coordinator signature	Head of the department signature



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Elective Course 1

Requirements

● **Credit points:** 1.5 credit point.

- Minimal rate of attendance 80% of lectures and 80% of training



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Name of the elective course:

Elective Course 1 Lectures

Date	Attendance	Topic	Signature



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Elective Course 2

Requirements

● **Credit points:** 1.5 credit point.

- Minimal rate of attendance 80% of lectures and 80% of training



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Other Activities

- 1- Attend at least one Conference either local or international or Work shop.
- 2- Prepare at least one seminar & journal club per year.



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Faculty of Medicine
Quality Assurance Unit

MD Degree Thesis

- **Type :**
- **Title in English:**
- **Title in Arabic:**
- **Supervisors:**
- **Summary in English:**
- **Summary in Arabic:**



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Faculty of Medicine
Quality Assurance Unit

Declaration of Coordinators of Modules/ speciality Courses and Program

Module (course)	Coordinator
Course 5 Phoniatics2 (Communicative disorders & Rehabilitation)	
Module 1; language disorders & rehabilitation.	
Module 2; Speech disorders & rehabilitation .	
Module 3; Voice disorders & rehabilitation	
Module 4; Swallowing disorders & rehabilitation	
Module 5: Learning disorders and rehabilitation	
Module 6 Neurological diseases	
Module 7 Psychiatric disorders	
- Elective Course (s) Certificate (s) Dates:	
- Elective Course (s) Certificate (s) Dates:	
- MD Degree Thesis Acceptance Date:	
- Fulfillment of required credit points prior to final examination	
Coordinator of Program: - Principle Coordinator.	
Director of Program: Head of Department	

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