



For

Dr / Heba Mostafa Ali Taha

Content

I-Personal and socio-demographic data:

II- Qualifications and skills:

III-Previous position:

IV-Theses:

V-Teaching Courses:

VI- Membership of scientific and community committees: -

VII- The published researches:

VIII- Attended conferences:

IX-Attended courses:

I-Personal and socio-demographic data:

Name : Heba Mostafa Ali Taha

Date of birth : 25/1/1990, Assiut, Egypt

Nationality : Egyptian

Marital status : Married (has two children).

Address : Nursing Administration Department, Faculty of Nursing,
Assiut University, Assiut- Abnoub – Egypt.

Religion: Muslim

Address: Nursing Administration Department, Faculty of Nursing,
Assiut University, Assiut— Abnoub – kom abo shiel .

Egypt

Mobile: 01113202760 - 01020319897

E-mail address: habibakaream@yahoo.com
habibakaream@aun.edu.eg

Present position :

Lecturer of Nursing Administration department, Faculty of Nursing,
Assiut University.

II- Qualifications and skills :

- B.Sc.N (2010) Faculty of Nursing, Assiut University- Egypt (Excellence)
- M.Sc. Nursing Administration (2018), Faculty of Nursing, Assiut University – Egypt (Excellence).
- P.H.D Nursing Administration (30/9/2021), Faculty of Nursing, Assiut University- Egypt (Very good, 82.6%).

Professional Skills:

Extensive experience with:

- Excellent in English and Arabic: oral and written.
- Electronic exams preparation and correction
- Supervising and leading skills.
- Teaching and training skills
- Preparing time planning schedules (shift schedules).
- Operating Systems: Microsoft Windows 95, 98, 2000, XP, and 2003, 2007, 2010.
- Word processing software: WordPerfect 10, Microsoft Word, XP and 2003, 2007, 2010.
- Presentation software: Microsoft Power Point XP and 2003, 2007, 2010.
- Data entry and analysis: Microsoft Excel XP and 2003, Epi-Info 6, Epi 2000, Statistical Package for the Social Sciences (SPSS version 11.5, SPSS Inc., Chicago, Illinois), Sigma Stata and Sigma Plot Graphing Software (SPSS Inc., Chicago, Illinois; version 7).
- Internet: Netscape Communicator, Internet Explorer, Google.

III-Previous position:

1- Internship, (September 2011 – August 2012), Assiut University Hospital.(2800 beds) this included:

- One month in intensive trauma unit.
- One month in trauma unit.

- One month in operating room.
- One month in burn unit.
- One month in pediatric intensive unit.
- One month in premature unit
- Two months in obstetric
- One month in oncology unit
- One month in intensive medical unit
- One month in CPR
- One month in Administration

2- Demonstrator at the nursing Administration department (from 1/12/2012 – 1/12/2014) – Faculty of Nursing – Assiut University.

3- Assistant Lecture of Nursing Administration (from 1/8/2018 – 29/9/2021).

4- Lecture of Nursing Administration, Faculty of Nursing, Assiut University (from 30/9/2021).

IV-Theses: **Theses that I was developed :**

1. M.Sc.N thesis: Head Nurses' Interpersonal Relationships and It's Effect on Work Engagement and Proactive Work Behavior at Assuit University Hospitals

2. P.H.D thesis: The influence of Work life Fit Areas and Work life Interference on Nurses' Absenteeism and Performance

V-Teaching Courses:

(I) Courses for Undergraduate:

1. International nursing administration course for fourth year students in faculty of nursing till now
2. International introduction of nursing administration course for third year in faculty of nursing till now.
3. International quality and safety basics in nursing course first year in faculty of nursing till now.
- 4- International ethics in nursing course for first year in faculty of nursing till now
- 5- International communication skills course for second year in faculty of nursing till now
- 6- Quality and safety basics in nursing course for second year students, Technical Institute of Nursing – Assiut till now
- 7- Nursing administration course for second year students, Technical Institute of Nursing – Assiut till now
- 8- Informatics in Nursing course for third year in faculty of nursing till now
- 9- Fundamentals of nursing services administration for 1st year at EL- Azhar Technical Institute of Nursing, EL-Azhar University (2020- 2021).

10- Introduction of nursing administration course for second year students, Technical Institute of Nursing – Assiut (2018-2019).

(II) Courses for Diploma Degree:

- Methods and measurements of quality.
- Resources management in Nursing

VI- Membership of scientific and community committees :

<p>2021- till now</p>	<ul style="list-style-type: none">- Lecturer of Nursing Administration department, Assiut university, Egypt.- Member of Assiut University Award team for Quality and Excellence (Best Faculty) for Faculty of nursing - Assiut University.- Member of second year exams control committee -Faculty of nursing - Assiut University.- Member of Condensed Nursing Program exams control committee -Faculty of nursing - Assiut University.- Member of Crisis Management committee -Faculty of nursing - Assiut University.- Member of measurement and evaluation unit -Faculty of nursing - Assiut University.- Member of innovation unit -Faculty of nursing - Assiut University.- Internship' nursing students coordinator at technical institute of nursing -Assiut University- Specialized nursing program Internship' students coordinator
--------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>at technical institute of nursing -Assiut University</p> <ul style="list-style-type: none"> - Member of scientific research standard at quality assurance unit Faculty of nursing - Assiut University. - Member of Quality management and development standard at quality assurance unit Faculty of nursing - Assiut University. - Member of Hybrid learning committee at Faculty of nursing - Assiut University. - Member of Electronic' exams center Faculty of nursing - Assiut University - Department coordinator of the electronic publishing in the department (E-Learning Assiut University – Introduction of nursing Administration, Ethics in nursing curriculum) - Written exams committee observer for first year, second year, third year, fourth year students' faculty of nursing- Assiut University 2021 -till now. - Written, oral and clinical examination committee member for Ethics in nursing course, nursing administration course, Quality and safety basics in nursing, and introduction of nursing administration course . - Researcher Member in IFAD –Scholars and Academics platform and IFAD Academy in Turkey.
<p>2018 – 2021</p>	<p>-Assistant Lecturer of Nursing Administration, Assiut university, Egypt.</p>

	<ul style="list-style-type: none"> - Member of 1st year exams control committee at Faculty of nursing - Assiut University. - Member of scientific research standard at quality assurance unit Faculty of nursing - Assiut University. - Member of Hybrid learning committee at Faculty of nursing - Assiut University - Department coordinator of the electronic publishing in the department (E-Learning Assiut University – Introduction of nursing Administration, Ethics in nursing curriculum - Quality and safety basics in nursing, Informatics in Nursing, and communication skills course)
2012-2018	<ul style="list-style-type: none"> - Clinical instructor, Nursing Administration, Assiut university, Egypt. - As a supervisor for internship nursing students. - Department Coordinator of internship nursing students

VII- The published researches :

1- Head Nurses' Interpersonal Relationships and It's Effect on Work Engagement and Proactive Work Behavior at Assuit University Hospitals, Published in Assiut Scientific Nursing Journal Vol, (6) No. (13), (2018).

2- Relationship between Nurses' Work Life interference and Job Performance, Published in Assiut Scientific Nursing Journal Vol, (8) No. (21), (2020).

3- The influence of Work life Fit Areas and Work life Interference on Nurses' Absenteeism and Performance, IOSR Journal of Nursing and Health Science (IOSR-JNHS), Vol, (10) No. (2), (2021).
www.iosrjournals.org.

4- Faculty of Nursing Students' Attitudes toward Sustainable Development Goals, Assiut Scientific Nursing Journal, Vol (10), No (32), (2022), P.p (199-206).

5- The Mediating Role of Proactive Personality in Job Crafting and its Impact on Nurses' Anticipated Turnover, Assiut Scientific Nursing Journal, Vol , (11) No, (37), May, 2023, pp (22 - 32) Print Issn: 2314-8845 Online Issn: 2682-3799

VIII- Attended conferences:

Conferences (Attendance and or participation):

- Attending and participating as conference coordinator in the 2nd international conference of nursing administration department, Faculty of Nursing, Assiut University in collaboration with nursing administration department, Faculty of Nursing, Suez canal University "Forces for Global Health care Managment" (11 May 2023).
- Attending and participating as conference coordinator in the 1st international conference of nursing administration department, Faculty of Nursing, Assiut University in collaboration with nursing administration department, Faculty of Nursing, Suez canal University

"Novelties of Healthcare System: Hope and Challenges in Management, Training, Education, and Economy" (16 May 2022).

- Attending and participating in the 2nd international Upper Egypt Nursing Colleges conference, Assiut University, "Toward for Health Promotion" (13-14 February 2022).

- Attending and participating in the Workshop of "Validation of Research Tool" in 13th February, 2022 on the sidelines the 2nd international Nursing Colleges conference, Assiut University.

- Attending and participating in the 1st international Upper Egypt Nursing Colleges conference, 2nd international conference of Nursing Colleges, Assiut University, Toward achieving Sustainable Development Goals: "Quality Education and Health" (23-25 February 2020) .

- Attending and participating as a member of organizing committee in the 3rd international conference of Nursing Administration department, Faculty of Nursing, Assiut University (18-19 Feb 2019) "Quality and Innovation in Nursing"

- Attending and participating in the 3rd international conference of Nursing Administration department, Faculty of Nursing, Assiut University workshop (18 Feb 2019) "Entrepreneur Project in Nursing"

- Attending and participating in the 3rd international conference of Nursing Administration department, Faculty of Nursing, Assiut

University workshop (19 Feb 2019) "Risk management application in health care"

- Attending and participate as a member of organizing committee in the 2nd international conference of Nursing Administration department, Faculty of Nursing, Assiut University (19 – 20 Feb2018) "Quality in Nursing Education and Scientific Research" With the cooperation with the 9th Annual International Conferences of Clinical Oncology department.

- Attending and participating in the 2nd international conference of Nursing Administration department, Faculty of Nursing, Assiut University workshop (19 – 20 Feb 2018) "How to publish Nursing Research"

- Attending in the Scientific Day about " Common Mistake in Nursing Researches" on 15th of November 2017 held at the Pediatric Nursing Department- Faculty of Nursing, Assiut University

- Attending and participation in the activities of the 1st International Conferences of Nursing Administration department, Faculty of Nursing, Assiut University (20 - 2Feb 2017) "Quality in Nursing".

- Attending and participation in the activities of the 2nd International Conference, Faculty of Nursing, Assiut University (2017).

- Attending the Conferences of Assiut Faculty of Medicine internal Medicine Department in collaboration with Diabetes and Endocrinology unit (19-20 March2015) "Medical Emergencies".

IX-Attended courses:

1- Workshop at Faculty of nursing (as trainee) about :

- Attending Workshop about Faculty Self-assessment in the light of Faculties Accreditation standards.
- Attending Workshop about university Self-assessment in the light of universities Accreditation standards.
- Attending Workshop about Course Specification Faculty of Nursing, Assiut University.
- Attend workshop at Faculty of nursing about Paraphrasing of researches.
- Attending in training program about Objective Structured Clinical Examination (OSCE), Faculty of Nursing, Assiut University.
- Attend workshop at Faculty of nursing about End note
- Attend workshop at Faculty of nursing about Google scholar
- Attend workshop at Faculty of nursing about international publishing and impact factor.
- Attend workshop at Faculty of nursing about Micro soft ward team
- Attend workshop at Faculty of nursing about Micro soft ward services
- Attend workshop at Faculty of nursing about Exam paper design.
- Attend workshop at Faculty of nursing about credit hours course specification (Matrix)
- Attend workshop at Faculty of nursing about Webex and Zoom

- Data management and statistical analysis using SPSS program.
- Time management & Team building.
- Characteristics of good exam.
- Effective communication.
- E- learning (Advancing)
- Publication of research in international journals
- Crisis management
- Application of information technology in teaching
- Teaching with technology
- Effective presentation

2- Workshop at Faculty of nursing (as trainer) about :

- Infection control, Covid-19 and First aids in health hospitals for Internship' students at faculty of nursing -Assiut University (9/2023).
- Total quality management in health care services for Specialized nursing program Internship' students at technical institute of nursing - Assiut University (9/2023).
- Infection control and Covid-19 in health hospitals for Internship' students at technical institute of nursing -Assiut University (9/2023).
- Communication and nursing ethics for Internship' students at technical institute of nursing -Assiut University (9/2023).
- Total quality management in health care services for Specialized nursing program Internship' students at technical institute of nursing - Assiut University (10/2022).

- Infection control and Covid-19 in health hospitals for Internship' students at technical institute of nursing -Assiut University (9/2022).
- Total quality management in health care services for Specialized nursing program Internship' students at technical institute of nursing - Assiut University (12/2021).
- Infection control and Covid-19 in health hospitals for Internship' students at technical institute of nursing -Assiut University (9/2021).
- Communication and nursing ethics for Internship' students at technical institute of nursing -Assiut University (9/2021).

3- Participate in the workshop at FLDP center about:.

- Time and conference management.
- Effective presentation.
- Quality standards in teaching.
- Research time management.
- Student evaluation
- University presentation
- Code of Ethics
- Strategic Planning
- Conferences Organization
- E- Learning
- Creative and analytical thinking in teaching
- Designing scientific researches

4- Participate in the workshop at Egyptian Knowledge Bank

about:

- **2022 Advanced Teaching Excellence in Nursing Education (assessment, evaluation, and improvement)** A training program composed of four workshops aimed at building the necessary skills and mindset to drive reforms and implement quality improvement practice in selected Egyptian nursing faculties from (May 2022- September 2022)
- **2021 Teaching Excellence in Clinical Nursing Education**, A comprehensive program aimed to advance clinical education by sharing best practices, presenting in-depth insights into the role of the clinical teacher, and providing tools, methods, and strategies for maximizing learning objective outputs through evidence-based practice and simulation learning from (November 2021 – January 2022).

5- Attendance and participation in IFAD Academy about:

- Scientific Research and Scientists experiences
- Stages of Scientific supervision
- Researcher culture and knowledge priorities
- Selecting research samples
- Translation like you've never seen it before
- Skills of writing and publishing of Scientific research
- Body language and the rules of success
- Cyber Psychology
- Teaching and Training Skills and Strategies

- Basics of using Microsoft Teams
- Common Mistakes in the Translation
- Scientific research and Dialogue
- Common Mistakes in the Scientific research
- Educational supervision : an objective vision
- Graduation research and scientific paper from preparation to submission
- Translation of mental map for some of the Holy Qur'an surah's
- How to choose a scientific journal to publish your scientific product and why is it important?
- Science and its relationship to the mind and heart
- Deep learning and statistical application in social studies
- The Genius and Skills of Thinking in Scientific Research
- Scientific Research: An entrance to ensuring the Quality of education to obtain a QS Rank

6-Training Courses:

- 1- Successfully passed the International computer driving license syllabus version 4 - Assiut University – 2012.
- 2-Successfully passed the Statistical analysis using SPSS - Assiut University 2015.
- 3- Successfully passed of English Language (Level 1) 2015.
- 4- Successfully passed 56 course of University Teacher Preparation from 28/1/2017 to 2/2/2017.

5-Successfully passed English Language Proficiency Test (ELPT), 2020, score (92%).

Community services activities:

Participate in community service and environmental development activities through participation in different training courses on first aids and health promotion in and out of the university.

Thanks.....