



## Quality Assurance and Accreditation Unit guide

*Faculty of Nursing*

*Assiut University*

### Unit vision

The Quality Assurance Unit at the Faculty of Nursing - Assiut University aspires to be at the top of the quality units in the university, leading to the faculty for international accreditation.

### Unit mission

The Quality Assurance Unit at the Faculty of Nursing - Assiut University seeks to implement and follow up quality systems in the educational and research process

in the field of nursing sciences by disseminating and applying quality concepts in the academic, administrative and student community, merging with community institutions and qualifying the faculty to reach comprehensive quality and accreditation.

### Unit objectives

- Setting the general policy for evaluating performance and ensuring quality in the faculty and following up on its implementation.
- spread and disseminate the culture of quality in the faculty community.
- Developing the skills of faculty members, supporting staff, employees and students at the faculty.

- Tracking the overall performance indicators of the faculty for the purpose of continuous improvement.
- Evaluation of the quality of all programs and courses in the faculty.
- Developing the educational process in order to raise the efficiency of the graduate and support his competitiveness.
- Effective communication with quality assurance and accreditation centers and bodies.
- Preparing self-study and annual reports.

## Formation of the unit's board of directors

Prof. Dr. Samah Mohamed Abdullah	Dean of the faculty and Chairman of the Board of Directors
Prof. Dr. Nahed Shawkat Abu Al-Magd	Director of the Quality Assurance Unit
Prof. Dr. Nahed Shawkat Abu Al-Magd	Deputy Director of the Quality Assurance Unit
Prof. Dr. Ikram Ibraheem Mohamed	Vice Dean for Graduate Studies and Scientific Research
Prof. Dr. Fatma Rushdy Mohamed	Vice Dean for Education and Student Affairs

Prof. Dr. Mervat Ali Khamis	Vice Dean for Community Service and Environmental Development
Prof. Dr. Magda Ahmed Mohamed	Professor in the Department of medical- Surgical Nursing and Head of the Department
Prof. Dr. Eman Sayed	Professor in the Department of pediatric Nursing Condensed Program Director

Prof. Dr. Souad Bayoumi	Professor, Department of Family and Community Health Nursing, and head of the department
Prof. Dr. Nabila Taha Ahmed	Undergraduate academic program coordinator
Dr. Marzouqa Abdul Aziz Jadallah	Graduate Programs Coordinator
Assistants lecturer D/ Shaima Ghandour Ali	Assistant Lecturer, Department of Family and Community Health Nursing

<b>The administrative assistant to the board of directors of the unit: Mrs. Amany Shaker</b>	<b>faculty Secretary</b>
<b>Mrs. Hemat Mostafa Mohamed</b>	<b>Secretary of the Quality Assurance Unit</b>
<b>Faculty student representatives: Student/ Luay Mahmoud Abdel Hamid</b>	<b>(Third level) and representative of the student sector at the level of the Scientific Association for Nursing Students in Egyptian universities</b>
<b>Civil society representative Zainab Mustafa Mahmoud</b>	<b>Director of the Central Administration for the Nursing Sector at the Health Directorate in Assiut</b>

## **Function of Board of Directors Chairman (Dean in his capacity)**

- Selection of the Director of the Quality Assurance Unit (initial selection pending the approval of the faculty Council).
- Setting periodic meetings for the unit's board of directors.
- Invite members of the Board of directors to attend meetings.
- Presentation of issues to the Board of Directors.
- Follow up the implementation of the decisions of the Board of Directors
- Approval of expenditure items from the budget.

## **Functions of the unit manager**

Formation of the organizational and administrative structure of the unit and the selection of experienced faculty members.

- Coordinating with the University's Quality Assurance and Accreditation Center to publish and circulate publications and data received from it to follow up on supervising the implementation of the strategic plan and executive plans for quality assurance in the faculty.

- Coordinating with the Faculty's Educational Programs and Courses Committee to review the description of programs and courses, and to prepare relevant reports.

### **Functions of the Deputy Director of the Unit**

- the link between the concerned department and the quality assurance unit in the faculty.
- Completion of work descriptions and reports of courses and programs for the bachelor's and postgraduate levels in the relevant department and delivers them to the quality assurance unit in the faculty.

- Participates in reviewing the annual report of the department.

### **Unit technical committees**

- Strategic Planning Committee.
- Awareness and Training Committee.
- Internal Audit and Continuous Evaluation Committee.
- Curriculum and Curriculum Update Committee.
- A committee to review regulations and formulate accountability mechanisms.
- Committee for the internal review of academic programs.
- Student Services Support Committee.

- Committee for the development of teaching and learning methods.